BOURNEMOUTH UNIVERSITY **CONFIRMED**

ELECTRONIC ASEC

REPORT OF A MEETING OF ELECTRONIC ASEC held between 17th and 24th June 2019

STATEMENT ON QUORUM

The meeting was quorate with 11 members attending.

Apologies: Georgia Hill, Jacky Mack

18/162 FOR APPROVAL/ENDORSEMENT

18/163 Revised Approach to PREP (ASEC-18-163) Dr L Farquharson and Dr G Roushan

Decision required: ASEC is asked to endorse the paper.

ASEC endorsed the approach outlined in the paper and noted the work initiated by the Centre for Fusion Learning Innovation and Excellence (FLIE) to meet with departments after assessment boards to identify key themes feeding into AMER and consideration of potential actions.

Members **endorsed** the paper.

Chair's Decision:
Endorsed

18/164 GTA Partnership Renewal (Stage 2) (ASEC-18-164) Dr L Farquharson

Decision required: ASEC is asked to approve the paper.

Members **approved** the paper.

Chair's Decision:
Approved

18/165 External Examiner Nominations and Examination Teams for Research Degrees (ASEC-18-165) Mr A Child

Decision required: ASEC is asked to approve the nominations.

In considering the nominations, a query was raised regarding the value of the nominations being brought to ASEC for approval as the information provided was the examiner's name and the research title, which made it difficult to make a judgement. The Secretary clarified that ASEC was effectively being asked to ratify the decisions taken at Faculty and institutional level on the understanding that process had been followed in line with the criteria in the Code of Practice. If any particular issues were raised through this process, they would be escalated but this occurred very infrequently as the process functioned smoothly.

Members **approved** the nominations.

Chair's Decision:
Approved

18/166 Student Voice Focused Enhancement Review (ASEC-18-166) Prof M Silk

Decision required: ASEC is asked to approve the paper.

The Committee thanked the panel for its efforts in taking forward the Focussed Enhancement Review and noted that the panel had used the FER methodology in a flexible way in order to suit the required timescale and topic. This is something that could be allowed for more explicitly through minor edits to the main FER policy and procedure during the next annual republication.

Action 18/166: AC

The Committee supported the conclusions and recommendations from the FER and noted that both FLIE and Marketing and Communications were keen to work with SUBU and support opportunities for student engagement at a programme level. AMER was also to include student voice as an institutional theme during the next reporting round.

There was support for the proposal to introduce new mechanisms for engaging with students. There were some queries raised from SUBU representatives regarding some of the specific points in the review, namely the role of SimOn in providing strategic data and the extent of representation within committee structures. With regards to SimOn it was noted that this had been initiated to facilitate students commenting on both academic and non-academic matters relating to the wider student experience.

With a key recommendation being to establish a task and finish group to take forward the outcomes from the FER, the Deputy Chair noted that there was an opportunity to develop a joint strategic approach with SUBU which would also allow for follow up discussions regarding the specific recommendations within the FER. It was also suggested that discussions take place to establish additional local level mechanisms for engaging with students, such as involving students in paper boards which had proven successful in Faculty of Media and Communication.

The Deputy Chair also noted that the University Leadership Team (ULT) had considered the report and had suggested focusing on a number of actions in the first instance, in part relational to July's NSS data. Feedback from ASEC and ULT, plus a view informed by NSS data was to provide a good basis from which to collaboratively build on some of the recommendations from the FER.

Members **approved** the paper.

Chair's Decision:
Approved

18/167 Focused Enhancement Review: Approval of Chair (ASEC-18-167) Mr A Child

Decision required: ASEC is asked to <u>approve</u> the proposal.

Members **approved** the proposal.

Chair's Decision:
Approved

18/168 FOR NOTE

18/169 International Student Mobility – Update (ASEC-18-169) Ms Jana Kuncova

Decision required: ASEC is asked to <u>note</u> the paper.

It was noted that there were shifting strategic drivers around this area of work and that Brexit was a material factor which created further uncertainty. It was unfortunate that there had been a reduction in outward mobility in the last year, considering the benefits outlined within the paper. It was also noted that there was capacity in terms of the supply of agreed exchange partnerships and that consideration would need to be given with respect to supporting students to undertake available opportunities. It was suggested that there were opportunities for improved promotion of student mobility opportunities through closer collaboration between the Global Engagement Hub and Marketing and Communications and that this could be very helpful to improving engagement.

Members **noted** the paper.

Chair's Decision:
Noted

18/170 Annual Monitoring and Enhancement Review 2018/19 Update (ASEC-18-170) Mr A Child

Decision required: ASEC is asked to <u>note</u> the paper.

Members **noted** the paper.

Chair's Decision:
Noted

18/171 Update on QAA Quality and Standards Review Methodology (ASEC-18-171) Mr A Child

Decision required: ASEC is asked to <u>note</u> the paper.

In noting the update it was commented that utilisation of PREP and AMER was helpful in supporting the continuous improvement of provision and provided evidence of the institution's commitment to enhancement.

Members **noted** the paper.

Chair's Decision:
Noted

18/172 Pending External Examiner Appointments (ASEC-18-172) Mr A Child

Decision required: ASEC is asked to <u>note</u> the appointments.

Members **noted** the appointments.

Chair's Decision:
Noted

18/173 Outcomes from recent Evaluation Events and List of Completed Evaluation Events (ASEC-18-173) Mr A Child

Decision required: ASEC is asked to <u>note</u> the paper.

In noting the update it was confirmed that programmes were included on the listing once final conditions had been met, with approval therefore granted.

Members **noted** the paper.

Chair's Decision:
Noted

18/174 FHSS FASEC Minutes: 8 May 2019 (ASEC-18-174) Dr S White

Decision required: ASEC is asked to <u>note</u> the minutes.

Members **noted** the minutes.

Chair's Decision:
Noted

18/175 FM FASEC Minutes: 8 May 2019 (ASEC-18-175) Dr L Farquharson

Decision required: ASEC is asked to <u>note</u> the minutes.

Members **noted** the minutes.

Chair's Decision:
Noted

18/176 FMC FASEC Minutes: 1 May 2019 (ASEC-18-176) Dr C van Raalte

Decision required: ASEC is asked to <u>note</u> the minutes.

Members **noted** the minutes.

Chair's Decision:
Noted

18/177 Annual Summary of Programme Modifications (ASEC-18-177) Mr A Child

Decision required: ASEC is asked to <u>note</u> the paper.

Members **noted** the paper.

Chair's Decision:
Noted

18/178 DATE OF NEXT MEETING

18/179 Wednesday, 16th October 2019 at 2:00pm in the Board Room.